

## CUSD Native American Program 2018-2019 Funding Request Application

*Please review all guidelines below. Due to differences in funding amounts each year, select policies are subject to change. We encourage you to communicate with our office and review our newsletters and/or emails for updated information.*

### Eligibility for funding assistance

- Must be a current CUSD Native American students (K-12<sup>th</sup>).
- Student must be enrolled in our Title VI and/or Johnson O'Malley program (we should have forms/CIB on file).
- Applications will be accepted on posted deadlines or until our funds are expended. **Please note this funding request application may be due to our office earlier than the official deadlines to allow us adequate time to receive, review, and process payment for approved requests.**

### Funding Guidelines

Item Description	Funding percent	Notes
Junior High or High School Intercession and/or Summer School – Remedial Classes (credit recovery)	Up to 50%	Approved core courses only (math, science, English, writing). Courses must be approved by counselor.
Junior High or High School Intercession and/or Summer School – for advancement (non-remedial)	Up to 100%	
SAT/ACT test registration fees only (for select test dates only; does not cover late fees/add-on fees)	Up to 100%	First, ask school counselor if student is eligible for fee waiver.
Dual Enrollment classes	50%	
Select elective/lab class fees	Up to 50%	
K-6 <sup>th</sup> : Intercession and/or summer school classes with Community Education	Up to 100%	Core subjects only (reading, writing, math, science, STEM)

**Each student is limited to a total of \$500.00 in funding support each school year.**

When submitting payments on behalf of our students, please note our office **does not** submit payments via checks or money order. In very few cases, we can pay via credit card. We prefer to submit payments through purchase orders. Setting up and completing payment can take between 5 and 10 business days.

### Instructions:

1. Fill in appropriate sections on the back of this page. Attach supporting documents if needed.
2. For K-6<sup>th</sup> students – Submit application to our office (email preferred). (Any remaining balances are paid to Community Education office through Eleyo. See Community Ed website.)
3. For 7-12<sup>th</sup> students:
  - a. ALL funding request applications for summer school or dual enrollment **must be** reviewed by a school academic counselor **before** we receive them (School academic counselors approve the courses selected and pre-register the student in Infinite Campus. We cannot make any payments until courses appear in the student's Infinite Campus profile.)
  - b. Any remaining balances are paid online through Infinite Campus.
4. **IMPORTANT:** To allow for quicker processing, please include full course info (name, number, section), fee details, and deadlines. Applications received within 10 days of the due date may not be accepted.

**Incomplete forms will not be processed. Please ensure all information is complete.**

### A. Student Information *(Please print)*

Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_  
First Last M.I.

Home Address: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### B. Dual Enrollment or Summer School

<b>1) Select course type:</b> (Choose one)	<input type="checkbox"/> Dual Enrollment – for credit recovery <input type="checkbox"/> Dual Enrollment – for advancement credit <input type="checkbox"/> Summer School – for credit recovery <input type="checkbox"/> Summer School – for advancement credit <input type="checkbox"/> Summer School – for K-8 <sup>th</sup>	<b>2) Check one:</b>	<input type="checkbox"/> In-person course <input type="checkbox"/> Online course
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Credit Recovery = to make up a course; Advancement credit = to get ahead (student has never taken the course before)

### Course Information

#1 Course Name: \_\_\_\_\_ Course Number \_\_\_\_\_  
 #2 Course Name: \_\_\_\_\_ Course Number \_\_\_\_\_  
 #3 Course Name: \_\_\_\_\_ Course Number \_\_\_\_\_

*SUMMER COURSES ONLY: Signature required by academic counselor*

Academic counselor signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*Signature indicates student is pre-registered for summer courses in Infinite Campus.*

### C. Other Fees

**Please check one of options below. Our office will contact you to receive additional information.**

ACT registration fee (\$46.00)       SAT registration fee (\$47.50)       Elective/Lab class fee

Enter ACT/SAT Test Date: \_\_\_\_\_

Class Name & Fee: \_\_\_\_\_

\*Students limited to one ACT or SAT test fee payment in the current academic year. Register ahead of time.

### REQUIRED SIGNATURES

- *I understand parents/guardians are responsible for paying any remaining balances. Submitting this form does not guarantee the indicated course and fee will be paid.*
- *The CUSD Native American student program is not held responsible if courses or test dates are full when the office attempts to submit approved payments.*
- *ANY student who receives funding assistance from our office and **drops or does not complete the course** will not be eligible to apply for or receive funding for the following semester, & will not be eligible to borrow laptops or calculators for the following semester.*

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### For Office Use Only

Date Received:		Payment total and percent:	T6 <input type="checkbox"/>
IPC Approval:		Payment submitted:	JOM <input type="checkbox"/>
Notice emailed on:		Balance due:	